

***APPROVED MINUTES***  
***Genesee-Livingston-Steuben-Wyoming BOCES***

***May 17, 2023***

**Call to Order**

The regular meeting of the Genesee Valley BOCES was called to order on May 17, 2023, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

**Roll Call**

**MEMBERS PRESENT:**

Christy Crandall-Bean	Ernest Haywood
Robert DeBruycker	William Kane
David DeLaVergne	Roger Kostecky
Edward Engel	Ed Levinstein
Norbert Fuest	J. David Woodruff

**MEMBERS EXCUSED:**

Matthew Crane

**OTHERS PRESENT:**

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

**Pledge of Allegiance**

**Mr. Fuest** led the Pledge of Allegiance.

**Agenda Adopted**

**Moved** by Mr. Kane, seconded by Mr. Woodruff, that the agenda be adopted with no changes.

Yes: 10

No: 0

**Carried Unanimously.**

**Meet & Greet: S. Drazkowski**

Rachel Slobert, Executive Principal at the Batavia Campus, introduced Shannon Drazkowski, L.V.T., Animal Science Teacher at the Batavia Campus.

Shannon shared her background and training which led to her interest in working with students and preparing them for employment in the animal science field. Shannon shared the different career paths students can pursue after graduating from the program.

Shannon shared her ideas and goals for the program. She shares her expectations with the students and feels that in the last couple years they have become more motivated to succeed. She thinks BOCES is a “fresh start” for kids. She is hoping to build their employability skills and get them prepared for the vet assistant certification.

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After discussion and Q&A the Board thanked Shannon for her hard work on behalf of the Genesee Valley BOCES.

**Executive Session**

**Moved** by Mr. Woodruff, seconded by Mr. DeBruycker, to enter into Executive Session at 5:20 p.m. to discuss the employment history of particular individuals.

Yes: 10                      No: 0

**Carried Unanimously.**

**Return to Public Session**

**Moved** by Mr. Kane, seconded by Mr. DeBruycker, to return to public session at 5:50 p.m.

Yes: 10                      No: 0

**Carried Unanimously.**

**Minutes of Previous Meeting  
Approved**

**Moved** by Mr. Woodruff, seconded by Mr. Engel, to approve the minutes of the April 12, 2023 Regular Board Meeting.

Yes: 10                      No: 0

**Carried Unanimously.**

**Treasurer's Report, Central  
Treasurers' Report and Budget  
Amendments Received**

**Moved** by Mr. Engel, seconded by Mr. Levinstein, to receive the Treasurer's and Central Treasurers' Reports for the month ending March 31, 2023 and Budget Amendments for the period of April 1-30, 2023.

Yes: 10                      No: 0

**Carried Unanimously.**

**Treasurers' Reports and Budget Amendments as received are listed on Schedule VI. of the agenda and placed in the supplemental file.**

**District Superintendent's Report**

Mr. MacDonald shared the following information with the Board:

- NYS Rural Issues Forum Series for the Genesee Valley BOCES region will be held on June 12<sup>th</sup> at 6 p.m. at the BOCES LeRoy Services Center.
- Will be serving as the interim DS at Wayne-Finger Lakes BOCES beginning July 1<sup>st</sup>.
- Bus Electrification RFP's have been received from six companies. Superintendents have reviewed and rated them. Two will be invited back to interview with the group.

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- School mascot discussions are continuing. Effected schools will be ready to make the transition to a new mascot by the 2025 deadline.
- The CSO Retreat is on June 1-2 in Watkins Glen.
- Will be meeting with the Perry CSD BOE on May 22<sup>nd</sup>.
- Superintendent Searches: Livonia CSD has named Jeremy Lonneville as their new Superintendent. Meetings have begun with the Dansville CSD Board whose search will start this fall.
- Recently attended the GCEDC Annual meeting and the Genesee County BEA breakfast.
- Kevin shared results from the recent Thought Exchange that was sent out to all staff.
- Presenting to GVSBA on Superintendent Searches on May 18<sup>th</sup>.

**Moved** by Mr. Haywood, seconded by Mr. DeLaVergne, to approve the following three (3) Action Items, as recommended by the District Superintendent:

**Budget Vote Certified & Board Members Elected**

Certify the 2023 - 2024 Administrative Budget Vote of the component districts:

Budget Amount: **\$3,132,047** Voting results: Yes: 22 No: 0

**Further, the following were elected:**

Ernest Haywood (incumbent) – 3 year term  
William Kane (incumbent) – 3 year term  
Michael Riner – 3 year term  
Paul Webster – 3 year term

**2022-2023 Genesee Valley BOCES Calendar Amended**

**RESOLUTION OF THE GENESEE VALLEY BOCES BOARD OF EDUCATION**

**WHEREAS**, currently the Genesee Valley BOCES school calendar shows Friday, May 26, 2023 as a regular work day and,

**WHEREAS**, District Superintendent Kevin MacDonald is recommending that the Memorial Day Holiday be amended to include Friday, May 26, 2023.

**NOW BE IT HEREBY RESOLVED**, that the Memorial Day Holiday for all Genesee Valley BOCES employees will be Friday, May 26, 2023 and Monday, May 29, 2023.

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### ***Genesee-Livingston-Steuben-Wyoming BOCES***

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#### **Designation of July 12, 2023 Re-Organizational-Regular Meeting Approved**

Designate Wednesday, July 12, 2023, as the Genesee, Livingston, Steuben, Wyoming BOCES Reorganization Meeting, 5:00 p.m., Conference Room E, 80 Munson Street, LeRoy, NY 14482 with Regular session to follow.

Yes: 10

No: 0

**Carried Unanimously.** Three (3) Items as recommended by the District Superintendent.

#### **Administrative Reports**

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

#### **Board Forum**

Board Member Activity:

##### **Ed Engel**

- Attended the Genesee County BEA breakfast.
- Worked at the polls for the Oakfield-Alabama budget vote.
- Attended the Batavia Campus NTHS Ceremony at Elba CSD.

##### **Norb Fuest**

- Attended the GCEDC Annual Meeting.
- Attended the Genesee County BEA breakfast.
- Attended the Batavia Campus NTHS Ceremony at Elba CSD.
- Attended the May Center NTHS Ceremony at Genesee CSD.
- Attended the RSA Board of Director's meeting.

##### **Ernie Haywood**

- Attended the GCEDC Annual Meeting.
- Attended the Genesee County BEA breakfast.

##### **Ed Levinstein**

- Attended the GCEDC Annual Meeting.
- Attended the Genesee County BEA breakfast.
- Attended the Batavia Campus NTHS Ceremony at Elba CSD.

##### **Roger Kostecky**

- Attended the Batavia Campus NTHS Ceremony at Elba CSD.
- Attended the Genesee County BEA breakfast.

##### **Dave Woodruff**

- Thanked Kevin and Julie for the great work they did on the Livonia Superintendent Search. It was a very interesting process and they are very happy with the results.

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**Moved** by Mr. Kane, seconded by Mr. DeLaVergne, to approve the following two (2) Program and Instruction items as recommended by the District Superintendent:

**Field Trips Approved**

**Approved** the following field trips:

1. May Center FFA students to FFA Summer Camp at Oswegatchie Educational Center in Croghan, NY on July 29 - August 4, 2023. 18 students (6 male/12 female) and 3 chaperones (1 male/2 female). **Total Cost: \$302.59.**
2. May Center Criminal Justice Students to SkillsUSA leadership development training in Atlanta, GA on June 19-23, 2023. 1 student (female) and 1 chaperone (female). **Total Cost to BOCES: \$2,440.**
3. May Center CIS students to FBLA leadership conference in Atlanta, GA on June 27-30, 2023. 2 students (male) and 1 chaperone (male). **Total Cost to BOCES: \$4,945.**
4. May Center FFA students to FFA National Convention in Indianapolis, IN on October 23-26, 2024. 40 students (10 male/30 female) and 4 chaperones (2 male/2 female).

**Creation of ECA Club, Class Club Advisors and Officers Approved**

**Approved** the creation of the Mt. Morris Campus ECA Class Club, Wood Working Enterprises, Class Club Advisors and Officers for the 2022-23 school year.

**ECA National Clubs and Class Clubs, Advisors and Officers as approved are listed on Schedule (number) of the agenda and placed in the supplemental agenda file.**

Yes: 10

No: 0

**Carried Unanimously.** Two (2) Program and Instruction Items.

**Moved** by Mr. Woodruff, seconded by Mr. Levinstein, to approve the following seven (7) Personnel Items, as recommended by the District Superintendent:

**Creation of Position Approved**

**Approved** the following resolution:

**RESOLUTION ON POSITION CREATION**

**WHEREAS**, it is the statutory authority of the Board to create and abolish positions, and

**WHEREAS**, the Board has determined that certain positions shall be created,

**THEREFORE BE IT RESOLVED**, that the following positions be created and added to the table of organization:

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**CERTIFIED:**

1. #006 Coordinator, Instructional Data, 1.0 FTE, 12 months, effective 5/17/23.

**Instructional & Support  
Personnel Schedules Approved**

**Approved** the following personnel schedules:

**Schedule I.P.**

- 1 - Resignations
- 2 - Retirements
- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 6 - Tenure Appointments
- 7 - Leaves of Absence
- 8 - Change in Status
- 14 - Reappointment of Part-Time Employees
- 16 - Volunteers/Student Teaching

**Schedule S.P.**

- 1 - Resignations
- 2 - Retirements
- 3 - Provisional Appointments
- 4 - 12-Month Probationary Appointments
- 5 - Permanent Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 9B - Part-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 11 - Change of Status
- 13 - Part-Time Employees Not Reappointed
- 16 - Volunteers

**Personnel Schedules as approved are listed on Schedule (number) of the agenda and placed in the supplemental file.**

**Per Diem Revised Rates Approved**

**Approved** the Per Diem rates for 2023-24.

**Per Diem rates as approved are listed on Schedule XI.C. of the agenda and placed in the supplemental file.**

**Informational Tenure Reports  
Approved**

The Board reviewed Tenure Information (8) for subsequent action at the June 21, 2023 Board Meeting.

**Resolution for Administrative and  
Confidential Group Pay Increase  
Approved**

**Approved**, the Resolution for Administrative and Confidential Group Pay Increase for the 2023-24 and 2024-25 years.

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**2023-24 Benefits Packages  
Approved**

**Approved** the 2023-24 benefits package for Confidential Employees, Administrators, Coordinators, Specialists or Program Assistants.

**Matrix of Supplementary Benefits for Administrators, Coordinators, Specialists and Program Assistants  
Approved**

**Approved** the 2023-24 Matrix of Supplementary Benefits for Administrators, Coordinators, Specialists and Program Assistants.

Yes: 10                      No: 0

**Carried Unanimously.** Seven (7) Personnel Items.

**Moved** by Mr. DeLaVergne, seconded by Mr. Haywood, to approve the following five (5) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements Approved & Grants Accepted**

**Approved** contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

**Contracts and agreements as approved and grants as accepted are listed on Schedule XII.A. of the agenda and placed in the supplemental file.**

**2023-24 General Fund Original Appropriation Approved**

**Approved** the 2023-24 General Fund original appropriation of \$56,492,134. Approval of the General Fund appropriation authorizes salary funding for those employees not represented by negotiated contract (Administrators/Coordinators/ Specialists/ Program Assistants and Confidential Employees).

**Cooperative Bid Received: Custodial**

**Approved** the lowest responsible cooperative custodial bids received, meeting specifications:

Vendor Name	Total Awarded	Catalog Discount
Regional Distributors	\$ 14,321.21	30%
Quill LL	\$ 29,677.01	10%
Gabriel First Corp	\$ 41,709.75	
Pioneer Mfg Co, Inc.	\$ 24,013.00	
Siteone Landscape	\$ 29,650.02	
Economy Products & Solutions, Inc.	\$ 3,695.10	
Hill & Markes, Inc.	\$ 48,403.71	10%
Corr Distributor	\$ 51,737.45	
Central Poly-Bag Corp	\$ 48,419.64	
Pyramid School Products	\$ 20,429.60	
Dispose N Save LLC	\$ 11,000.00	Liners & Gloves 50%
State Industrial	\$ 48,449.96	10%

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Dobmeier Janitor Supply, Inc.	\$111,715.23	Diversey Chemical & Janitorial, 3M Disinfectants, SSS, Triple S products, Rubbermaid mops, brooms, brushes, receptacles, carts and odor control 25%
HJS Supply Co, LLC	\$ 46,129.25	Chemicals: Simoniz & Chase Products 10% , Betco 20%, Equipment: Mintueman, Edic, Square Scrub, Tools: O Cedar, Ettore and Tolco 20%
Total	\$529,350.93	

**Cooperative Bid award as approved is on Schedule XII. D. of the agenda and is on file in the Business office.**

**Central Treasurer – May Center Approved**

**Approved** Michele Brothers as the Central Treasurer for Extraclassroom Activity Accounts at the May Center.

**Petty Cash Custodian – CTE Mt. Morris Approved**

**Approved** Janice Hamilton as Petty Cash Custodian for CTE - Mt. Morris.

Yes: 10                      No: 0

**Carried Unanimously.** Five (5) Business and Finance Items.

**Adjournment**

**Moved** by Mr. Engel, seconded by Mr. Levinstein, to adjourn the meeting at 6:30 p.m.

Yes: 10                      No: 0

**Carried Unanimously.**

Respectfully Submitted,

Jennifer Lewis, Board Clerk